

VERMONT DEPARTMENT OF HEALTH
DIVISION OF ALCOHOL AND DRUG ABUSE PROGRAMS

WAITING LIST REPORT

Provider: _____ Location: _____ Report MO/YR _____

Number of people on waiting list **on the 15th** of reporting month (this is a **snapshot** of the report month only):

Pre-intake # waiting: _____

Post-intake # waiting: _____

Average waiting time (calendar days):

Pre-intake # waiting: _____

Post-intake # waiting: _____

Of the total number of post-intake waiting, how many were:

Women with dependent children _____

Pregnant women _____

Needle users _____

Privately insured _____

Medicaid/Managed Care Medicaid _____

SSI/SSDI (DA&A) benefit recipients _____

Adolescents (age 18 and under) _____

How many participated in interim services? _____

A **waiting list** is a document identifying individuals seeking services for substance abuse treatment when appropriate treatment slots are not available. It is a written log or roster initiated and maintained by a program whenever service capacity has been reached. The document identifies individuals who are actively seeking treatment and meet screening and eligibility criteria for services.

A **pre-intake** wait is any individual seeking treatment that has been denied immediate admission to a treatment program on the basis of the program's lack of capacity within **FIVE (5)** business days of his/her initial call. A **post-intake** wait is any individual that has been seen for the initial screening, but who has been denied immediate admission into a treatment program on the basis of the program's lack of capacity within **FIVE (5)** business days of said initial screening.

Interim services are services provided to an individual to admit the person. Such services are provided to reduce the adverse affects of abuse, to promote good health and/or reduce the risk of disease transmission.

Directions:

1. Report all persons who were placed on the waiting list as of the 15th of the month.
2. The average waiting time is based on the total number of days divided by the number of individuals on the waiting list as of the 15th of the month. (For example, if 10 people have been waiting for a total of 50 days, the average waiting time is 5 days.)
3. Submit the report by the first of the month following the 15th of the reporting month.

Send monthly to: adap.grants@ahs.state.vt.us